

JOINING INSTRUCTIONS FOR 3- MONTHS DURATION COURSE

The course is meant for Inspectors and Sub Inspectors. The nominations of Assistant Sub-Inspector for this course will not be accepted. In case of nomination of Sub-Inspectors, only those Sub-Inspectors' nomination will be entertained who have completed minimum of 5 years of service, subject to the condition that he should not have crossed the age of 50 years. The undersigned was also directed to issue detailed guidelines for the selection of nominees.

3. The Unit/Controlling Officers may also please ensure that the following eligibility criteria and instructions are kept in view before nominating the individual officers for this course.

ELIGIBILITY CRITERIA: - The nominated trainees should

- a. have working knowledge of **English and Hindi**.
- b. not be above the **age of 50**.
- c. have a bachelor's degree or equivalent in any discipline awarded by any recognized University in India or equivalent.
- d. be in good health and carry a fitness certificate issued by the competent medical officer of candidate's respective unit or by a Govt. Civil Surgeon recognized by the State Govt. or your organization.
- (e) not have been placed in high security risk category and should be able to move around without personal security officials etc.
- (f) **not be nominated for this course if they are likely to be summoned by any law courts/court during the period of training at CDTS**, as there are instances in the past that the trainees remained absent from training due to their attendance in various courts.

4. **JOINING INSTRUCTIONS:** - The instructions are given in full detail for the benefit of the nominees and to be followed by them, in letter and spirit, may please be communicated to them at the earliest in view of shortage of time. The nominees must read these instructions carefully and abide by them scrupulously.

- a. **Address for all correspondence is: - Principal, Central Detective Training School, BPR&D, MHA, Govt. of India, CFIs Complex, Plot No. 2, Dakshin Marg, Sector 36-A, Chandigarh.**
Phone Nos. 0172-2602216 & 2647465 : Fax No. 0172-2660312- 2 -

- b. Medium of instructions for this course and examination shall be English/Hindi only.
- c. All participants will be **required to bring with them a Case Study** on the best case investigated by them in their service so far.
- d. Leave during the training course shall not be given under normal circumstances in view of the course content and practical exercises. In case of exigencies, the participants may be allowed leave.
- e. Nominees shall draw the admissible TA/DA for the duration of the course; Chandigarh (UT) is a "B-2" class city. The nominees shall have to deposit Rs. **900/-** per week as security deposit towards the Mess Fund, which is adjustable against the actual expenditure incurred on food. Each trainee is required to pay **Rs.5/-** per day as hostel fee and **Rs.10/-** per day as maintenance charges respectively (**Total charge per day Rs. 15/-**) and a sum of **Rs. 150/- as Amenity Fund (for whole duration of the course)**. Trainees on arrival shall deposit the entire amount for the duration of the course. The cost of messing is approx. **Rs. 125/-** per nominee per day.
- f. Each trainee shall bring two recent photographs in working dress with and without cap for purpose of registration and identity card/library card etc.

- g. The trainees must report to the Hostel Warden at CDTS Hostel located at the above given address at 0900 hours on the scheduled date of commencement of the course.
- h. This may please be noted that Chandigarh is well connected through rail & roads. Railway station is at a distance of 12 KMs from CDTS and other major railway junction is Ambala, which is 48 KMs from the Chandigarh. The schedule of the following three important trains connected to it from Delhi is given below: -

	<u>Dep. From Delhi</u>	<u>Arrival at Chandigarh</u>
i) Shatabadi Express	0730 hrs.	1030 hrs.
	1710 hrs.	2000 hrs
ii) Himalayan Queen	0600 hrs.	1000 hrs.
iii) Kalka Mail	2140 hrs.	0240 hrs.

- i. Nominees are directed not to carry any firearms with them.
- j. Nominees may arrange their return journey tickets to avoid any inconvenience at later stage due to Non-availability of return journey tickets.
- k. Boarding & Lodging facilities are exist in the CDTS Hostel, is compulsory for all nominees. **No family accommodation is available. Therefore, spouse of trainees are not allowed to accompany them or stay in CDTS, Hostel.**
- l. Nominees must not bring uniform or linen/blankets etc. However they may bring mosquito net with them.
5. Your attention is also invited to the circular No. 63/9/2002-TRG/BPR&D dated 11.4.2001 of Director (Training), BPR&D, MHA, Govt. of India, New Delhi about the feedback from the district SsP on the utilization of the training imparted to SI/ASI's by the CDTS, Chandigarh. You may also like to advice the concerned SsP to send us a feedback on the utilization of individual officers in their districts in specific investigation cases. **Copy of the joining instructions may also please be sent to the individual officers nominated for this course so that they are well aware of the instructions and other norms before their arrival at the CDTS Chandigarh.**